MEMORANDUM FOR RECIPIENTS OF SMC/PK INFORMATIONAL LETTERS

FROM: SMC/PKX

APR 29 1999

SUBJECT: Using Electronic Posting System (EPS) for RFPs

1. Effective immediately, SMC/PKXC will begin to post Commerce Business Daily (CBD) notices and solicitations through the Electronic Posting System (EPS). This system was developed by Apple Computer and Orbiting Astronomical Observatory (OAO) Corporation contractors for the General Services Administration (GSA) for Government-wide posting of synopses and related documents. It was designed to allow contractors/vendors to find business opportunities throughout the Government at one web site; EPS is currently being used by GSA, the Air Force, NASA, Treasury and Transportation Departments, and others. It allows contractors to search the database by date, agency, or SIC code. More information is available on the EPS homepage at www.eps.gov

2. PKXC will post synopses and solicitations to EPS as follows:

   a. Synopses (sources sought, presolicitation notices, notices of award, etc.): Use the current procedures for coordination and forwarding to PKXC for posting. Notices posted to EPS will continue to appear in the Commerce Business Daily, as required by statute and FAR.

   b. Solicitations, draft RFPs, executive summaries, etc.: When you release one of these documents, you will need to e-mail a copy to Maria Jimenez and SrA Jerry Smith in PKXC. These documents should be in the standard Word format in which they were created. Please also include some basic instructions for posting (e.g., "Final RFP 99-C-00XX for posting to EPS. Please delete draft RFP dated xxx" or "Please add these documents to RFP 99-C-00XX in EPS"). We will index the solicitation document(s) to the appropriate synopsis in EPS.

3. Questions may be addressed to Sid Martin at x35402.

GAIL L. VRANICAR
Chief, Resource Management Div.
Directorate of Contracting

CY99-E

cc: AD MC
    AX MT
    CI MV
    CL TE
    CW TM
    CZ XR